



The Honor Society of Phi Kappa Phi

Auburn University Chapter

Past President

Description: The **Past President** is primarily responsible for providing consultation, as needed and requested, to the **President**. It shall be his/her duty to chair the Nominating Committee at the discretion of the **President** and to perform other duties as assigned by the **President**. It shall be the duty of the **Past President** to serve as a member of the Executive Committee.

Primary Responsibilities:

- Serve in place of the President, when requested, if President and President-Elect are unable to attend an initiation or other event or function.
- Chair committees when requested of the President.
- Assist in organizing other events as deemed appropriate by the President and Executive Committee.
- Contribute a sense of history and purpose for the other members of the Executive Committee and college representatives.
- Support the President during a transitional training period to assist him/her in understanding roles and responsibilities.